

**COOLBAUGH TOWNSHIP
BOARD OF SUPERVISORS**

**2006
END OF YEAR REPORT**

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2006 YEAR END REPORT

The report that follows represents an at-a-glance overview of the activities, projects and events associated with Coolbaugh Township and its Board of Supervisors during the calendar year 2006, listed in alphabetical order:

Approval of Land Development Plans

- Arcadia North Business Park, South Phase, Section 1
- Hemlock Estates - Arcadia Properties, LLC
 - Lowe's Home Centers, Inc. - *Withdrawn*
- Miller's Garage
- Pocono Ecoindustrial Park, Inc.
- Project NEST/J & J - approximately 600 or more jobs coming to the community
- Scavello 940

Approval of Minor Subdivisions for joining adjacent lots

Arrowhead Lakes	8
Arrowhead North	3
A Pocono Country Place.....	10
Locust Lake Village.....	1
Pocono Forest Development	1
Pocono Summit Lakes	2
Stillwater Lakes Estates	4
Whispering Glen.....	1

Approval of Minor Subdivisions/Lot Combinations

- Scavello 940 Development
 - Pocono Mountains Industries - *Withdrawn*
 - Pocono Mountains Office Commons - *Pending*

Bidding Projects/Proposals for Services

Certified Public Accountant
Electrical Construction - Salt Storage Building Addition
Victoria Drive Culvert Bridge System
Tree Trimming and Selective Tree Removal
Township Spring Clean Up
Township Fall Clean Up at A Pocono Country Place
Large Paving Project
8' Chain Link Fence and Gates - Road Dept. Garage
Township Anti-Skid
Membrane Filtration Equipment - WWTP
Roll-off containers for Year Round Drop Off Site
HVAC work in Building #2

Board of Supervisors - 2006 Meetings

23 Board Meetings
3 Special Meetings
11 Work Sessions
14 Informational Meetings
24 Executive Sessions

Budget

Adoption of the 2006 Budget
Adoption of the 2007 Budget, showing no increase in taxes

Building Code Program

Addendum to Commercial Lease Agreement approved.

Building Code Grant Closeout Report amended and completed. Funding used to upgrade offices, technology and equipment.

Seminars now offered to other municipalities interested in code enforcement/inter-municipal programs.

Building Projects

Victoria Drive Culvert Bridge System

Yard Waste Composting and Recycling Site

Year Round Drop Off Site

Code of Ordinances #97 - Amendments

Adoption of Amendment to Chapter 10, Health & Safety, Part 1 - storage of motor vehicle nuisances; nuisances prohibited

Adoption of Amendment to Chapter 27, Zoning - Planned Business Center

Amendment to Chapter 27, Zoning, Part 13, Zoning Hearing Board - removal of certified mailing requirement

Amendment to Chapter 13, Licenses, Permits and General Business Regulations, Part 3, Peddling and Soliciting, Section 301., Permits required, Section 302., Fee and Section 303., Penalty - eliminated in its entirety.

Miscellaneous

Outstanding service award to Don DeRoo - 25 years of service in the Road Dept.

Permission to Tobyhanna Conservation Association to erect wayside stations along the trails in the Municipal Park in memory of Thelma Leonard

Lease agreement between the Township and District Court 43-3-01

Lease agreement between the Township and the Tax Collector

Adoption of M8 75mm Howitzer Display by Coolbaugh Township from the U.S. Army

Disbanding of the Coolbaugh Township Towing Policy

Individual Inter-Municipal Agreements between Coolbaugh Township and the Townships of

Miscellaneous

Tobyhanna and Tunkhannock and the Borough of Mt. Pococo for cooperative use of "the Beast".

"Beast" mulch made available free to residents and to businesses for a fee.

Parks & Rec - Egg Hunt at Township Park

Parks & Rec - Summer Day Camp Program

Open Space acquisition - Wiley property

Tax Exemption hearing for Wiley property

Purchase parcel of land next to Skate Park

Continue to provide space for "Food Pantry"

Approval of Eagle Scout project to improve the "Food Pantry"

Framed letter of recognition to local Eagle Scout, Jeffrey Beehler

Continue to provide space for Women's Resources

Approval of space for PEGASUS Child Advocacy Center

Beautification Committee work - baskets at the bridge, road triangles at Main Street and SR 611 and Summit Ave. and SR 940

October 16th opening of the Year Round Drop Off Site

Board of Supervisors receive a plaque of appreciation for their support from the Coolbaugh Township Volunteer Fire Company

Removal of brush along SR 196 by residents Keith Hudson and Roderick Chappelle and Road Crew (Agility Agreement)

Acceptance of 2005 Annual Audit and Financial Report prepared by CPA Todd J. Bushta

Continuing work on various aspects of the WWTP

Wedding held at the Township Historical Museum

Participation in Countywide Re-addressing Project

New large format HP Designjet printer purchased for use in readdressing project, etc.

Fee Resolution revised

Code of Ordinances updated and made more user friendly on Township website

Miscellaneous

Installation of new signs - Historical Association

Approval of "Tax Records Archive"

2005 estimated population of Coolbaugh Township, per the MCPC - 17,758

"Coolbaugh Celebrates" and rescheduled Fireworks Finale

New banners for Municipal Center lightposts

CTCP Workshops, meetings and grant projects

Change in membership requirements in Non-Uniform Pension Plan

Advertisement of position - Comptroller/Business Manager

Sewer billing from Fundware to QuickBooks Pro 2006

FEMA, SEO and Recycling reimbursements and Escrow Account Admin. Fees

New full color Township Zoning Map - MCPC

New operator for WWTP - K. L. Fulford Associates

Ken Fulford brought the WWTP into compliance for the first time in many years

Working with Wal-Mart to reduce their sewage flows

Preparations for renovations in Building #2

Hiring of Bruce Knecht - DPW Road

Authorization of agreement with PAWC to install fire hydrants at Country Place Drive & Sawmill Drive, Country Place Drive & Natures Way, Community Court cul-de-sac and Sterling Road (SR 196) and 1000' south of Kings Way.

Lease Agreement with Pocono Mountain Public Library for new library building on Municipal Center grounds.

Clearing of space for a new soccer field

Updating of Municipal Center plan

Working on revising the Township Personnel Policy Manual

Public Safety

Donation approved - PMREMS for new ambulance

Release of funds for the KME Attack Pumper - CTVFC

Township's Emergency Management Plan Promulgation updated

Approval of use of meeting room for AARP Driver Safety Course

Confirmation of Declaration of Disaster Emergency

Confirmation of Coolbaugh Twp. Vol. Fire Co. Fire Police Unit

Emergency Services assistance - flooding of 2006

Request to PennDOT to remove "hump" on SR 196

Contribution of \$32,860 to PMREMS for the financing of a new ambulance

Donation of Dell laptop to CTVFC for use in their rescue truck

Work on Mill St. and Lakeside Drive underpasses

Preparations for realignment of Laurel Drive

Fifteen additional hours of service contracted with PMRPD

Letter to PennDOT - installation of traffic signal at SR 611, Seven Nations Drive and King's Way

Preparations to begin working on an Agreement with PMREMS, similar to that with PMRPD

Purchases

John Deere 5525 Tractor

Dynapac Asphalt Roller Model CC122 (Trade of LeeBoy Towable Asphalt Roller)

1 ton pickup truck with crew cab

John Deere Excavator - recycling grant funds

Wildcat Compost Turner - recycling grant funds

Vacuum Leaf Loader and 2 leaf bins - recycling grant funds

Midland Model SA Widener Attachment

Decant Pump - WWTP

Membrane Bioreactor System - WWTP

2007 Peterbilt Model 340 Single Axle Cab & Chassis 39,000 G.V.W./Dump Body Installation (plow and spreader)

Model SX240 Snow blower for Bobcat

Resolutions

01-2006 - Depositories of Township Funds

02-2006 - Appointment of Certified Public Accountant

03-2006 - Application for PennVest Funding - WWTP upgrade

04-2006 - Amended Fee Resolution

05-2006 - Working Supervisor

06-2006 - Appropriation to an Industrial Development Agency

07-2006 - Establish fee per loader bucket of mulch. Amended in August re: Zoning Map

08-2006 - Change of membership requirements in Non-Uniform Pension Plan

09-2006 - Parcel of land to remain as Coolbaugh Twp. Open Space - Ahnert property donated to Coolbaugh Township

10-2006 - Implementation of National Incident Management Systems (NIMS)

11-2006 - Open Space Grant re: Library property

Zone Change Requests

"Planned Business Center" - Arcadia Properties, LLC

Conditional Use approved - Arcadia North Business Park

COOLBAUGH TOWNSHIP BOARD OF SUPERVISORS

Robert M. Zito, Chairman

Joe O'Boyle, Vice Chairman

James H. Frutchey, Jr., Supervisor

Robert B. Hutchins, Supervisor

Lynn Kelly, Supervisor

