

**COOLBAUGH TOWNSHIP
FEE RESOLUTION
Number: 17-2008**

A resolution establishing fees for administrative costs, copying of documents, the filing of applications, permits and licenses for the Township of Coolbaugh.

WHEREAS, the Board of Supervisors of the Township of Coolbaugh has adopted a codification, consolidation and revision of the ordinances of the Township; and,

WHEREAS, it is the desire of the Board of Supervisors of the Township of Coolbaugh to update from time to time, filing fees, permit fees and license fees from the Coolbaugh Township Code of Ordinances #97;

NOW, THEREFORE, BE IT RESOLVED THAT and it is hereby resolved by the Board of Supervisors of the Township of Coolbaugh that all fees are hereby fixed as follows:

ADMINISTRATIVE FEES	FEES
Mailing Fee	Actual Postage
Returned check charge	\$25.00
Mileage reimbursement	Current IRS rate

COPIES OF DOCUMENTS	FEES
Photocopies	\$0.25 per page
Township Code of Ordinances CD	\$10.00
Township Code of Ordinances hard-bound copy	\$150.00
Township Subdivision Ordinance #22	\$35.00 plus postage & handling
Township Zoning Ordinance #27	\$35.00 plus postage & handling
Township Zoning Map	\$6.00
*Prepayment required if total fees are estimated to exceed \$100.00	

DROP-OFF CENTER FEES - per load, based on vehicle size	FEES
Single item	\$1.00 - \$5.00 depending on size
Automobile	\$10.00
SUV/Minivan	\$30.00

Pick-up Truck	\$30.00
Utility Van	\$50.00
Dump Truck (one ton)	\$40.00
Dump Truck (single axle)	\$55.00
Dump Truck (tandem axle)	\$85.00
Trailer (8 feet & smaller)	\$30.00
Trailer (longer than 8 feet)	\$50.00
Box Vans/U Haul vehicles (6 - 8 feet)	\$50.00
Any enclosed trailer/vehicle (8 - 10 feet)	\$80.00
Any enclosed trailer/vehicle (over 10 feet)	\$150.00
NO TRACTOR TRAILERS WILL BE ACCEPTED	
Tires	\$6.00 for truck tires \$4.00 for car tires
ENVIRONMENTAL REQUIREMENT: Any refrigerator or freezer or anything containing freon will be drained and disposed of by a certified technician at our facility at a cost of \$30.00 per unit. If the owner had the unit drained, the Township requires a Certificate of Disposal.	
COMPOSTING SITE FEES	
Premium mulch, topsoil, composted mulch (when available)	\$10.00 per half yard
Double shredded mulch	\$5.00 per half yard

LICENSES	FEES
New Alarms	\$25.00
*Alarm permit should be provided to the alarm installation company (if any) prior to installation of system.	

SEWER	FEES
New Onlot Sewage Disposal System Activity	
Sewage Permit Application - includes initial site visit for up to two (2) soil probe evaluations (additional probes conducted during same site visit read at \$35.00 each), review completed application and system design, one (1) revised design review, if required (additional design reviews \$35.00 each submission), inspect stake out of the system, and permit issuance.	\$150.00

Percolation Testing - performed by other and witnessed by Township	\$175.00
Inspections - Elevated Absorption Areas - four (4) inspections Inground Absorption Areas - three (3) inspections	\$35.00/each
Verification of Prior Testing - includes site visit and investigation to verify adequacy of testing location, procedures, and documentation of test(s) conducted prior to September 25, 2007	\$50.00
Call Back Fee - for each site visit and/or reinspection required in addition to those described above	\$50.00
Tank Replacement Permit	\$50.00
Sewage Permit Application (Community System) - all costs for performing permit related activities shall be withdrawn from an escrow account, established by the applicant, on an as-needed basis. The currently adopted professional rate schedule of the appointed Township Official and/or his or her firm will apply directly. The account must be replenished if the balance falls below 75% of the initial deposited amount at any time. Excess fees remaining in the account once the permit has been finalized will be returned to the applicant.	\$750.00 initial deposit Review fees in excess of this fee shall be borne by the applicant prior to the issuance of the permit.
Repair/Modification Onlot Sewage Disposal System Activity	
Repair Permit Application - includes initial site visit for investigation/evaluation of the situation, permit issuance, and one (1) inspection of repairs not involving installations or alterations to absorption areas. Note: For fees relating to repairs involving the installation of, or alteration to, absorption areas, reference the fees listed under "New Onlot Sewage Disposal System Activity".	\$150.00
Tap-in to Coolbaugh Township's Waste Water Treatment Plant	\$3500.00 per EDU
Portable Potty Permit	\$25.00
<p>*If the construction or installation of an individual sewage system or community system, and if any building or structure for which such system is to be installed has not commenced within 3 years after issuance of a permit for such system, the said permit shall expire and a new permit obtained prior to the commencement of said construction or installation.</p> <p>*No refunds, either partial or full, shall be made to the applicant if the application is denied.</p>	

STREETS	FEES
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Street Openings - Permit Issuance Fee	\$35.00
Street Openings - Supplemental Fee (each 6 month time extension) (each submitted charge)	\$10.00
Emergency Work Permit Fees	\$5.00
Inspection Fees - Underground Facilities - physically connected facility or facilities (first 50 feet or fraction thereof) (each section)	20.00
Inspection Fees - Underground Facilities - additionally connected facilities (each 100 feet or fraction thereof)	\$5.00
Inspection Fees - Underground Facilities - surface openings of less than 30 square feet (for example, service connection performed independently of underground facility installation, pipe line or cable repairs) (each opening)	\$15.00
Inspection Fees - Aboveground Facilities - (for example, poles, guys or anchors if installed independently of poles) up to ten (ten physically connected aboveground facilities) (each continuous group)	\$20.00

Inspection Fees - Aboveground Facilities - additional aboveground physically connected facilities (each pole with appurtenances)	\$2.00
Inspection Fees - Crossing (for example, overhead tipples, conveyors or pedestrian walk-ways and undergrade subways or mines)	\$80.00
Inspection Fees - Seismograph - Vibrioses method (for example prospecting for oil, gas) - first mile	\$50.00
Inspection Fees - Seismograph - each additional mile or fraction thereof	\$5.00
Street Plans - Final street or road plan filing	TBD
Surface Restoration Guarantees - Macadam Areas (up to 3 feet wide) - 0 to 10 feet in length	\$300.00
Surface Restoration Guarantees - Macadam Areas - 10 to 100 feet in length	\$6.00 per foot
Surface Restoration Guarantees - Macadam Areas - over 100 feet in length	\$3.00 per foot

Surface Restoration Guarantees - Macadam Areas - for areas over 3 feet wide	Add 25% to each item for each extra foot in width
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Surface Restoration Guarantees - Shoulder Areas - (up to 3 feet wide) - 0 to 10 feet in length	\$200.00
Surface Restoration Guarantees - Shoulder Areas - (up to 3 feet wide) - 10 to 100 feet in length	\$4.00 per foot
Surface Restoration Guarantees - Shoulder Areas - (up to 3 feet wide) - over 100 feet in length	\$2.00 per foot

Surface Restoration Guarantees - Shoulder Areas - for areas over 3 feet wide	Add 25% to each item for each extra foot in width
Surface Restoration Guarantees - Right-of-Way Areas (outside of cartway) - 0 to 10 feet in length	\$100.00

Surface Restoration Guarantees - Right-of-Way Areas (outside of cartway) - 10 to 100 feet in length	\$2.00 per foot
Surface Restoration Guarantees - Right-of-Way Areas (outside of cartway) - over 100 feet in length	\$2.00 per foot
Surface Restoration Guarantees - Right-of-Way Areas (outside of cartway) - If opening is in an improved, grassed or landscaped area	Add 50% to each item
Guarantee for emergency work permit cards	\$500.00

SUBDIVISION AND LAND DEVELOPMENT PLANS	FEES
*All engineering, legal and other appropriate consulting fees shall be paid by the applicant. To accomplish this end, for each project, the Township shall establish an Escrow Account.	Refer to Attachment A - Escrow Fee Calculation Form
*The Township Engineer shall review the Escrow Fee Calculation Form and determine if the fee submitted is adequate. If the escrow amount is inadequate, the applicant will be informed, in writing, of the additional amount required and how it was determined.	
Minor Subdivision for joining Adjacent Lots	\$100.00

ZONING ORDINANCE - BUILDING CONSTRUCTION FEES AND PERMITS	FEES
Zoning Amendment \ Zone Change Request	\$600.00
Zoning Permits - minimum permit application fee for any structure requiring a permit	\$35.00

Zoning Permits - permit application fee for any structure requiring a permit that exceeds 350 square feet	\$0.20 per square foot of the gross area floor space of any building or structure, measured from the exterior walls or from the center lines of walls separating a building or structure, in addition to all decks (whether attached or detached) and any structure that is designed for support of a person, animals or property of any kind. All spaces with structural headroom of 7 feet 6 inches or more, i.e., attics, basements and unfinished cellars shall also be included.
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Driveway Permits - residential permit for access driveway to house	\$25.00
Public Hearing before the Building Code Board of Appeals	\$600.00
Hearings before the Zoning Hearing Board as defined in Chapter 27, Zoning, Section 1303	\$450.00
Hearing before Zoning Hearing Board - Variance and Special Exception	\$600.00
Conditional Use Hearing	\$1250.00 plus additional engineering review fees if necessary
Public Street and Road Regulations - Review of plan and description of street offered for dedication (each street)	\$500.00
Public Street and Road Regulations - Road opening and occupancy	\$35.00

FINES - Chapter 15, Part 12, Section 1206	FEES
Parking or allowing to be parked any motor vehicle or other vehicle, on any Township roadway or Township right-of-way during periods of snow/ice, which require plowing by Township employees and equipment or by its contracted snow removal drivers	\$25.00 plus the costs of prosecution
Owners, occupants or tenants of property in Coolbaugh Township depositing snow or ice into any Township roadway or over any fire hydrant	\$50.00 plus the costs of prosecution

RESOLVED this ____ day of ____, 2008 at a regularly scheduled meeting of the Board of Supervisors of the Township of Coolbaugh held at Tobyhanna, Pennsylvania. The fees outlined in this Resolution will become effective Monday, November 17, 2008.

**COOLBAUGH TOWNSHIP
BOARD OF SUPERVISORS**

Joseph O'Boyle, Chairman

Lynn Kelly, Vice-Chairman

James H. Frutchey, Jr., Supervisor

Robert B. Hutchins, Supervisor

Robert M. Zito, Supervisor

ATTEST:

Linda Frutchey, Township Secretary