

**COOLBAUGH TOWNSHIP
FEE RESOLUTION
Number: #03-2012**

A resolution establishing fees for administrative costs, copying of documents, the filing of applications, permits and licenses for the Township of Coolbaugh.

WHEREAS, the Board of Supervisors of the Township of Coolbaugh has adopted a codification, consolidation and revision of the ordinances of the Township; and,

WHEREAS, it is the desire of the Board of Supervisors of the Township of Coolbaugh to update from time to time, filing fees, permit fees and license fees from the Coolbaugh Township Code of Ordinances #97;

NOW, THEREFORE, BE IT RESOLVED THAT and it is hereby resolved by the Board of Supervisors of the Township of Coolbaugh that all fees are hereby fixed as follows:

ADMINISTRATIVE FEES	FEES
Mailing Fee	Actual Postage
Returned check charge	\$25.00 plus current bank charge
Mileage reimbursement	Current IRS rate

COPIES OF DOCUMENTS	FEES
Photocopies	\$0.25 per page - black \$0.50 per page - color
Township Code of Ordinances CD	\$10.00
Township Code of Ordinances hard-bound copy	\$150.00
Township Subdivision Ordinance #22	\$35.00 plus postage & handling
Township Zoning Ordinance #27	\$35.00 plus postage & handling
Township Zoning Map	\$10.00
Prepayment required if total fees are estimated to exceed \$100.00	

**Coolbaugh Township
Drop Off and Recycling Site**

DROP-OFF CENTER FEES - per load, based on vehicle size	FEES
Single item	\$1.00 - \$5.00 depending on size
Automobile	\$10.00
SUV/Minivan	\$30.00
Pick-up Truck	\$30.00
Utility Van	\$50.00
Dump Truck (one ton) One (1) punch on card	\$40.00
Dump Truck (single axle) Two (2) punches on card	\$55.00
Trailer (8 feet & smaller) One (1) punch on card	\$30.00
Trailer (longer than 8 feet) Two (2) punches on card	\$50.00
Box Vans/U Haul vehicles (6 - 8 feet) - Two (2) punches on card	\$50.00
Any enclosed trailer/vehicle (8 - 10 feet) Three (3) punches on card	\$80.00
Any enclosed trailer/vehicle (over 10 feet) - Four (4) punches on card	\$150.00
NO TRACTOR TRAILERS, TRI AXLES OR TANDEM'S WILL BE ACCEPTED	
Tires (off rims)	\$5.00 for truck tires or car tires
ENVIRONMENTAL REQUIREMENT: Any refrigerator or freezer or anything containing freon will be drained and disposed of by a certified technician at our facility at a cost of \$30.00 per unit. If the owner had the unit drained, the Township requires a Certificate of Disposal.	
COMPOSTING SITE FEES	
Mulch, topsoil, composted mulch (when available)	\$10.00 per half yard

Double shredded mulch

\$5.00 per half yard

Acceptable Electronic Equipment

FREE

TV'S up to 27" and over 27"

MONITORS

COMPUTERS

LAPTOPS

FLAT PANEL DISPLAYS

VIDEO GAME PLAYERS

ESSENTIALLY ANYTHING WITH A PLUG THAT IS NON - HAZARDOUS

Personal Digital Assistants

Hand Held electronics

Printers

Stereos

VCR's

DVD Players

Video equipment

Scanners

Radios

Copy Machines

Fax Machines

Phones

Answering Machines

Tape Recorders

Reel to reel tape players

Medical Electronics

Surveillance Equipment

Toasters

Microwaves

Cell Phones -

Donated to Women's Resources Center

Repair/Modification Onlot Sewage Disposal System Activity

Repair Permit Application - includes initial site visit for investigation/evaluation of the situation, permit issuance, and one (1) inspection of repairs not involving installations or alterations to absorption areas. Note: For fees relating to repairs involving the installation of, or alteration to, absorption areas, reference the fees listed under "New Onlot Sewage Disposal System Activity".	\$150.00
Tap-in to Coolbaugh Township's Waste Water Treatment Plant	\$3500.00 per EDU
Residential and non-profit users per EDU per month	\$54.34
Commercial establishments and multi-family dwelling users Per EDU per month	\$62.47
Industrial users (including significant users) per EDU per month	\$71.86
Portable Potty Permit	\$25.00
<p>If the construction or installation of an individual sewage system or community system, and if any building or structure for which such system is to be installed has not commenced within 3 years after issuance of a permit for such system, the said permit shall expire and a new permit obtained prior to the commencement of said construction or installation.</p> <p>No refunds, either partial or full, shall be made to the applicant if the application is denied.</p>	

STREETS	FEES
Road Opening Application	\$50.00
Road Surface Restoration	Fee TBD based on actual cost
Emergency Work Permit Fees	\$5.00
Inspection Fees - Underground Facilities - physically connected facility or facilities (first 50 feet or fraction thereof) (each section)	20.00
Inspection Fees - Underground Facilities - additionally connected facilities (each 100 feet or fraction thereof)	\$5.00
Inspection Fees - Underground Facilities - surface openings of less than 30 square feet (for example, service connection performed independently of underground facility installation, pipe line or cable repairs) (each opening)	\$15.00
Inspection Fees - Aboveground Facilities - (for example, poles, guys or anchors if installed independently of poles) up to ten (ten physically connected aboveground facilities) (each continuous group)	\$20.00

Inspection Fees - Underground Facilities - additionally connected facilities (each 100 feet or fraction thereof)	\$5.00
Inspection Fees - Underground Facilities - surface openings of less than 30 square feet (for example, service connection performed independently of underground facility installation, pipe line or cable repairs) (each opening)	\$15.00
Inspection Fees - Aboveground Facilities - (for example, poles, guys or anchors if installed independently of poles) up to ten (ten physically connected aboveground facilities) (each continuous group)	\$20.00

Inspection Fees - Aboveground Facilities - additional aboveground physically connected facilities (each pole with appurtenances)	\$2.00
Inspection Fees - Crossing (for example, overhead tipples, conveyors or pedestrian walk-ways and undergrade subways or mines)	\$80.00
Inspection Fees - Seismograph - Vibrioses method (for example prospecting for oil, gas) - first mile	\$50.00
Inspection Fees - Seismograph - each additional mile or fraction thereof	\$5.00
Street Plans - Final street or road plan filing	TBD
Surface Restoration Guarantees - Macadam Areas (up to 3 feet wide) - 0 to 10 feet in length	\$300.00
Surface Restoration Guarantees - Macadam Areas - 10 to 100 feet in length	\$6.00 per foot
Surface Restoration Guarantees - Macadam Areas - over 100 feet in length	\$3.00 per foot

Surface Restoration Guarantees - Macadam Areas - for areas over 3 feet wide	Add 25% to each item for each extra foot in width
Surface Restoration Guarantees - Shoulder Areas - (up to 3 feet wide) - 0 to 10 feet in length	\$200.00
Surface Restoration Guarantees - Shoulder Areas - (up to 3 feet wide) - 10 to 100 feet in length	\$4.00 per foot
Surface Restoration Guarantees - Shoulder Areas - (up to 3 feet wide) - over 100 feet in length	\$2.00 per foot

Surface Restoration Guarantees - Shoulder Areas - for areas over 3 feet wide	Add 25% to each item for each extra foot in width
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Surface Restoration Guarantees - Right-of-Way Areas (outside of cartway) - 0 to 10 feet in length	\$100.00
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Surface Restoration Guarantees - Right-of-Way Areas (outside of cartway) - 10 to 100 feet in length	\$2.00 per foot
Surface Restoration Guarantees - Right-of-Way Areas (outside of cartway) - over 100 feet in length	\$2.00 per foot
Surface Restoration Guarantees - Right-of-Way Areas (outside of cartway) - If opening is in an improved, grassed or landscaped area	Add 50% to each item
Guarantee for emergency work permit cards	\$500.00

SUBDIVISION AND LAND DEVELOPMENT PLANS	ESCROW FEES
Land Development Plan up to 10 acres Major Subdivision Plan up to 10 acres	\$5,000.00
Land Development Plan over 10 acres Major Subdivision Plan over 10 acres	\$10,000.00
Minor Subdivision Plan	\$1000.00
<p>All engineering and other appropriate consulting fees shall be paid by the applicant. To accomplish this end, for each project, the Township shall establish an Escrow Account with a deposit in the required amount, as outlined above. The invoiced fees plus a 20% administrative fee will be deducted from the Escrow Account as incurred. When the project reaches the level of submitting an Improvements Agreement/Letter of Credit/Maintenance Agreement, \$1000.00 will be retained in the Escrow Account to cover final engineering/consulting fees, and the remainder will be returned to the applicant. (In the unlikely event of insufficient funds in the Escrow Account, the applicant will be billed by the Township for the balance due).</p> <p style="text-align: center;">Refer to Escrow Fee Calculation Form</p>	
Minor Subdivision for combining adjacent lots within recorded subdivisions	\$100.00

ZONING ORDINANCE - BUILDING CONSTRUCTION FEES AND PERMITS	FEES
Zoning Amendment \ Zone Change Request	\$600.00
Zoning Permits - minimum permit application fee for any structure requiring a permit, including but not limited to decks, sheds, pools	\$35.00

Zoning Permits - permit application fee for any structure requiring a permit that exceeds 350 square feet	\$0.20 per square foot (residential) and \$0.20 per square foot (commercial) of the gross area floor space of any building or structure, measured from the exterior walls or from the center lines of walls separating a building or structure, in addition to all decks (whether attached or detached) and any structure that is designed for support of a person, animals or property of any kind. All spaces with structural headroom of 7 feet 6 inches or more, i.e., attics, basements and unfinished cellars shall also be included.
Reinspection or revision to an approved Zoning Application	\$35.00 minimum
Certificate of Occupancy	No charge
Sign Permit	\$35.00

Driveway Permits - residential permit for access driveway to house	\$25.00
Public Hearing before the Building Code Board of Appeals	\$600.00
Hearings before the Zoning Hearing Board as defined in Chapter 27, Zoning, Section 1303	\$450.00
Hearing before Zoning Hearing Board - Variance and Special Exception	\$600.00
Conditional Use Hearing	\$1250.00 plus additional engineering review fees if necessary
Public Street and Road Regulations - Review of plan and description of street offered for dedication (each street)	\$500.00
Public Street and Road Regulations - Road opening and occupancy	\$35.00

RESOLVED this ____ day of _____, 2012 at a regularly scheduled meeting of the Board of Supervisors of the Township of Coolbaugh held at Tobyhanna, Pennsylvania. The fees outlined in this Resolution will become effective immediately.

**COOLBAUGH TOWNSHIP
BOARD OF SUPERVISORS**

Robert B. Hutchins, Chairman

Robert M. Zito, Vice-Chairman

Juan (John) Adams, Supervisor

James H. Frutchey, Jr., Supervisor

Lynn Kelly, Supervisor

ATTEST:

Linda Frutchey, Township Secretary